

Brighton & Hove LSCB Child Protection Liaison & Safeguarding Group

Terms of Reference

Purpose:

The Child Protection Liaison and Safeguarding Group (CPLG) operates as a subcommittee of the LSCB. It is an interagency forum that meets regularly to review and improve joint working practice in respect of inter-agency Child Protection processes. This includes analysis of examples of operational practice within the context of Child Protection enquiries and investigations. The chair will feed the learning and challenges from this group to the LSCB Leadership group, so that the CPLG output will input to the work of other subcommittees in line with the Board's Learning & Improvement Framework.

It will challenge practice and, where necessary, bring matters to the attention of relevant managers and agencies and raise issues for the LSCB.

Aims:

- Improve joint working practice in the protection of children.
- Promote good working relationships between the member agencies.
- Enhance effective communication and to contribute to conflict resolution where appropriate.
- Ensure that Policy, Procedure and Practice are fully integrated.
- Act as an additional quality assurance and audit mechanism on behalf of the LSCB and key agencies – linking in with the Monitoring & Evaluation Subcommittee as necessary.
- Promote the learning and understanding of Child Protection practice within professionals across all agencies.
- Sustain a commitment to good practice in accordance with national guidelines including Working Together 2015 and with local policies and procedures.
- Share information about good practice initiatives and new guidance.
- Feedback to the relevant professionals and agencies its findings and recommendations where appropriate.

Membership:

- Head of Safeguarding (Chair)
- IRO manager
- SCFT Named Nurse
- SCFT Named Doctor
- BSUH Named Nurse
- BSUH Named Doctor
- SPFT Named Nurse
- SPFT Named Doctor
- Named Midwife (as invited)
- Designated Nurse (Vice Chair)
- Designated Doctor CCG
- Named GP
- Team Manager MASH
- Pod Managers (x2)
- Team Manager CDS
- Detective Sergeant Sussex Police SIU
- Education Safeguarding Officer
- Probation Officer (NPS)

Invitations to other agencies will be extended from time to time when dealing with particular issues.

Members' expectations:

- Read papers in advance of meetings.
- Bring a copy of meeting papers as distributed.
- Attend meetings and to send apologies in advance and supply an appropriate deputy if they are unable to attend.
- Ensure that any cases or issues that need to be raised at the meeting have been raised with appropriate managers prior to the meeting

Chair:

In line with Working Together 2015, the chairperson of the group will be a member of the LSCB and will take responsibility for reporting the work of the subcommittee to the Board. CPLG will be chaired by the Head of Safeguarding, and the Designated Nurse will be the nominated vice-chair.

Standards:

In order for the group to be quorate, 5 members must be in attendance or decisions /actions will be deferred to the next meeting.

The subcommittee will meet monthly; meetings to be of 1.5 hour duration.

Meetings will be structured with a set agenda.

Minutes will be taken and circulated to members of the subcommittee and to the LSCB Business Manager within one month of the meeting.

Accountability:

The group is accountable to the LSCB. It will act as requested by the LSCB in examining Child Protection issues that fall within the remit of the subcommittee.

A periodic report will be provided for the LSCB as part of the business planning process.

Review:

The terms of reference will be reviewed annually. Any changes must be agreed by the Board.