

**LSCB Learning & Development Subcommittee**

**Terms of Reference  
December 2017**



**Background**

Working Together to Safeguard Children 2015, outlines that effective safeguarding arrangements in every area should be underpinned by 2 key principles:

“Safeguarding is everyone’s responsibility: for services to be effective each professional and organisation should play their full part; and

A child- centred approach: for services to be effective they should be based on a clear understanding of the needs and views of children”.

In accordance with Working Together 2015, LSCBs should monitor and evaluate the effectiveness of training, including multi-agency training, for all professionals in the area.

**Purpose**

- The LSCB Learning & Development subcommittee is responsible for ensuring that both single agency and multi-agency training on safeguarding and promoting welfare for children and young people is provided at a number of different levels in order to meet local needs.
- The group will support the LSCB Learning & Development Officer in reviewing and evaluating the quality, scope and effectiveness of single agency and multi-agency training to ensure all those coming into contact/working with children are competent and up to date with current legislation.
- The Learning & Development subcommittee will support the Learning & Development Officer by actively encouraging staff from their own agencies to become active members of the LSCB training pool, thus enhancing the abilities of this group to supply and deliver multi agency training across the local authority.
- The LSCB Learning & Development subcommittee will support the Brighton & Hove Learning & Improvement Framework to strengthen and support a learning culture across partner agencies in Brighton & Hove to safeguard and promote the welfare of children in the city.
- The subcommittee will work closely with other LSCB subcommittees, notably the Participation & Engagement, Monitoring & Evaluation and Case Review subcommittees, so as the output of one subcommittee informs the input to another.

## **Responsibilities**

- Identify LSCB area wide training needs, gaps and priorities in order to help inform planning and commissioning of training.
- To seek assurances that both single agency training, including the Community & Voluntary Sector, and multi-agency training, meets local needs, and to identify the degree to which staff have received required training.
- Monitor and evaluate the effectiveness of training, including multi- agency training, to safeguard and promote the welfare of children
- Monitor and evaluate the LSCB's multi-agency training programme and ensure it reflects LSCB policy, procedure and practice.
- Commission multi-agency training which reflects priorities of the LSCB business plan and which complements the training provided by each agency to their own staff.
- To be responsive to new initiatives, research and local need as expressed by member agencies including recommendations from Serious Case Reviews and local Learning Reviews.
- Ensure best value of the available resources allocated to the training budget.
- Be steered by priorities of the LSCB and provide guidance to the LSCB as necessary.
- To plan and produce a yearly Training Programme in conjunction with LSCB Learning & Development Officer that is based upon the Training Workplan, Brighton & Hove LSCB Business Plan and the multi-agency training needs analysis.
- To disseminate information concerning training, relating to specialist or emerging areas in safeguarding and promoting the welfare of children.
- To audit and monitor single agency training provided by agencies and organisations in respect of safeguarding, and multi-agency training provided by Brighton & Hove LSCB.
- To contribute to the effective resolution of any difficulties either from within, or external to the group, that impact on the successful delivery of the Training Programme and to achieving the outcomes of the Training and Communications Group Workplan.
- To develop and promote the multi-agency training programme and encourage agencies/teams to access training opportunities.

## Membership as at December 2017

Chairperson	Designated Nurse, Brighton & Hove CCG
Vice-chair	LSCB Learning & Development Officer
Sussex Police	tbc
Health Providers	Named Nurse, Brighton & Sussex University Hospitals Named Nurse Sussex Community Foundation Trust Named Nurse Sussex Partnership Foundation Trust (Circulation of minutes only: Safeguarding Lead, South East Coast Ambulance Service Named GP, Brighton & Hove CCG)
LSCB	Business Manager Lay Member
Brighton & Hove City Council	Workforce Development Manager, (Children's Services) Education Safeguarding Officer, Lead Practitioners, Children's Social Care (Circulation of minutes only: Principal Social Worker)
Probation Services	Senior Probation Officer, National Probation Service Senior Probation Officer, Kent, Surrey & Sussex Community Rehabilitation
Safe in the City Partnership Board	VAWG Awareness & Training Officer
Community & Voluntary Sector	Safety Net representative RISE representative

The LSCB Administrator will provide dedicated admin support to the Subcommittee.

### Chairperson

The Subcommittee will be chaired by Designated Nurse Safeguarding Children, Brighton & Hove Clinical Commissioning Group. The LSCB Learning & Development Officer will be vice-chair.

### Frequency of Meetings

The Learning & Development Subcommittee will meet quarterly to undertake the core business and may convene separately to undertake further work. Meetings are to be of 2 hour duration

### Quoracy

In order for the group to be quorate, 3 members of separate agencies must be in attendance or decisions/actions will be deferred to the next meeting.

### Accountability

The Subcommittee is accountable to the LSCB and will agree an annual work programme with the Board as part of the business planning process. An annual report will be submitted to the LSCB.

### Review

The terms of reference will be reviewed annually. Any changes must be agreed by the Board.