

LSCB Monitoring & Evaluation Subcommittee

Terms of Reference

Reviewed February 2017



Background

The LSCB has a key role in achieving high standards in safeguarding and promoting welfare, not just through co-coordinating, but also by evaluation and continuous improvement.

Under Working Together to Safeguarding Children 2015 LSCB's must quality assure practice, including through joint audits of case files involving practitioners and identifying lessons to be learned.

The Monitoring & Evaluation Sub Committee will support the Brighton & Hove Learning and Improvement Framework to strengthen and support a learning culture across partner agencies in Brighton & Hove to safeguard and promote the welfare of children in the city. This Subcommittee, through its scrutiny and challenge role, is instrumental in assisting the Board to create a culture of openness and facilitate effective and regular challenge to all partner agencies.

Purpose

The LSCB should have a particular focus on ensuring that key people and organisations under S.11 of the Children Act 2004 or S.175 or S.157 of the Education Act 2002 are fulfilling their statutory obligations about safeguarding and promoting the welfare of children.

The Subcommittee will oversee the development of a Quality Assurance Framework that is based on an 'Outcomes Based Accountability' approach and guided by the framework developed by Local Government Improvement and Development & the London Safeguarding Children Board¹.

The Monitoring & Evaluation Subcommittee will lead on the local learning & improvement framework to:

- Initiate, undertake or commission both multi-agency and single agency audits and reviews of safeguarding activities on a regular basis on behalf of the LSCB to ensure compliance to the child protection and safeguarding procedures.
- Implement the Quality Assurance Framework & its 5 stage process
- Ensure that the quality assurance methodology is sound and relevant to the Board's safeguarding activities.
- Where appropriate, to include the views of children, young people and their parents who are receiving a service, in quality assurance work.

¹ Local Government Improvement and Development & London SCB, Improving Local Safeguarding Outcomes: Developing a strategic quality assurance framework to safeguard children, 2011.

- Where possible, include the views of practitioners / their managers who are providing a service, in quality assurance work
- Ensure that needs arising from equality and diversity issues for children and their families are taken into account in all the work of the sub group.
- Report findings from audit activity, by this sub group and other member agencies to the Board on a regular basis and make recommendations for change to support improved practice and promote a learning culture. This may include recommendations for additional training; seminars or other media to disseminate good practice.
- Monitor and review action plans arising from multi-agency audits and quality assurance work.
- Assist in the monitoring and interpretation of performance data and management information that is required by the LSCB to inform members of the effectiveness of interventions and activities. To assist the board in identifying themes that may need to be addressed that arise from the performance data or from exception reports.
- Initiate and co-ordinate the delivery of an annual thematic audit or review as determined by the annual work programme of the LSCB.
- Assist the LSCB in coordinating a response of individual member agencies to national safeguarding audits and enquiries in order to identify any issues for multi-agency learning.
- Assist the LSCB in monitoring the delivery of action plans arising out of a Serious Case Review or Learning Review by linking with the SCR sub group.
- To assist in monitoring the effectiveness of Early Help

Membership as at May 2015

Chairperson	Helen Davies
LA CP ADVISER	Deb Austin Head of Safeguarding BHCC
POLICE	Lee Horner Detective Inspector Sussex Police SIU
HEALTH COMMISSIONING & PARTNERS	Dr Jamie Carter (Designated Doctor, NHS Brighton & Hove) Jo Tomlinson (Designated Nurse, NHS Brighton & Hove) Mark Melling (Named Nurse, SPFT) Debi Fillery (Named Nurse, BSUH) Yvette Queffurus, (Named Nurse, SCFT)
LSCB BUSINESS MANAGER	Mia Brown
PERFORMANCE ANALYST	Daryl Perilli, Performance Analyst - Social Care
QUALITY ASSURANCE PROGRAMME MANAGER	Tina James
EDUCATION	Mark Storey, Head of Virtual School
PRINCIPAL SOCIAL WORKER	Tom Stibbs
MASH MANAGER	Clare Poyner
EARLY HELP MANAGER	Mat Thomas

KSS CRC	Tamsin Fletcher
VIOLENCE AGAINST WOMEN & GIRLS BOARD	James Rowlands

The LSCB Administrator will provide dedicated admin support to the Subcommittee.

Chairperson

The Monitoring & Evaluation Subcommittee is Chaired by Helen Davies.

Frequency of Meetings

The Monitoring & Evaluation Subcommittee will meet every three months to undertake the core business and may convene separately to undertake further work. Meetings are to be of 2 hours duration

Quoracy

In order for the group to be quorate, 5 members must be in attendance or decisions/actions will be deferred to the next meeting.

Accountability

The Subcommittee is accountable to the LSCB and will agree an annual work programme with the Board as part of the business planning process. An annual report will be submitted to the LSCB.

Review

The terms of reference will be reviewed annually. Any changes must be agreed by the Board.